

5/24/16

AVS Facilities Committee Meeting Minutes

Appleton Village School: 8<sup>th</sup> grade classroom

Present: Keith Rose, Debby Keiran, Heather Wyman, Mitch Pendleton, and Peter Beckett. Also present: Jason Gushee and Susan Stilwell.

The group discussed the work to be completed using the Minor Capital Improvements line in the regular school budget, which currently total approximately \$33,669.00.

The group agreed that if the school budget passes and there are funds available in the Minor Capital Improvements line, we will choose to do alternate #3 (fire alarm system). Heather will ask Mitch whether we would get any kind of credit for the cost of the 30 or so sensors in the base bid that will no longer be needed when the whole system is replaced under alternate #3.

The group agreed that we would like to consider alternate #1 if there are funds available and we would negotiate the cost.

Susan confirmed building needs that are not included in the scope of work of the project that will be completed in house: interior painting, window repair, installation of door closers, repair and repainting the trim around the exterior windows. A new kitchen floor is also needed but will not be done this year. Susan will attend the pre-construction meeting with Bowman to discuss regular maintenance coordination with the project.

The group then reviewed the long range plan for Facilities Maintenance, including replacement of all the windows in the building at a cost of approximately \$35,000.00 in year 3 and \$31,000.00 in year 9. The roof is slated for evaluation in 2019 and the brickwork will be evaluated every 4 years. We discussed the potential need for a new well at some point as well as a new kitchen stove. The current well is 425 feet deep and provides 25 gallons/min. We briefly discussed the cost of school lunch at AVS and other schools.

Next meeting: Tuesday, June 14<sup>th</sup> at 3:00 p.m.

Minutes taken by Heather Wyman